



- 14 If the platform is higher than its maximum free standing height, or if high winds are expected then the tower platform should be rigidly connected to the building according to the manufacturer's instructions. **DO NOT** use either cord (as ties) or downpipes (as anchors).
- 15 When the tower cannot be tied into a structure, use guy ropes and ground anchors or ballast weights secured as near to the base of the tower as possible.
- 16 It is good practice to tie all towers whenever possible, particularly when they are exposed to wind, sheeted or used for water jetting, grit blasting or drilling.
- 17 **DO NOT** climb up or down the outside of a tower, it can overbalance. Always use the correct ladder inside the framework.
- 18 **DO NOT** place a ladder against a tower or alongside it to gain access to the platforms.
- 19 Tools and heavy loads should not be carried up vertical ladderways. Haul them up using a rope inside the tower. (An inclined ladderway will make hauling unnecessary).
- 20 Always close trap doors in a platform when work is in progress.
- 21 The working platform must be closely and fully boarded. Also, when it is 2m (6 1/2ft) or more above the ground it must be enclosed by toe boards and guardrails.
- 22 **CHECK** the boards and reject any that are split, twisted, warped, rotten or with other dangerous defects.
- 23 **DO NOT** use a ladder on the top platform to gain extra height, it can cause the tower to overturn.
- 24 **DO NOT** overload the platform. The load must not exceed manufacturer's recommendations which includes personnel, equipment and materials.
- 25 Where a tower is left incomplete, a warning notice "**TOWER INCOMPLETE: DO NOT USE**" (or similar wording) should be fixed.
- 26 Before moving a mobile tower, check that there are no persons or materials on the platform. **CHECK** its path for ground obstructions, power lines, holes and soft areas. Push or pull the tower only at or near its base.
- 27 Fixed towers must only be moved by dismantling and re-erecting.
- 28 Towers must be erected and dismantled carefully. Components should be lowered to the ground and **NOT** dropped.
- 29 When towers are used on a construction site the law requires that they must be inspected weekly.
- 30 **DO NOT** attempt repairs. Contact the Hire Company.