

Hazard/Risk Assessment Proforma

Project:						Risk Assessment No:					
Operation/Task:		Erection/Dismantling of site cabins				Method Statement Title:					
Location/Area:						Method Statement No:					
Item	Activity	Hazards/Risks Identified	Risk Rating			Control Measures	Residual Risk			Responsibility	Monitoring Responsibility
			S	L	RR		S	L	RR		
1	Lifting operation	Lifting equipment inadequate for task.				Appointed person to ensure lifting equipment appropriate to task.					
1.1	Lifting operation	Lifting equipment not within current test or examination period.				Lifting equipment checklist to be completed by appointed person.					
1.2	Lifting operation	Lifting accessories inadequate for task, or out of test/examination.				SWL and certification to be checked by Appointed person.					
1.3	Lifting operation	Lifting equipment platform, ground conditions inadequate.				Appointed person to ensure lifting platform is appropriate for the task.					
1.4	Lifting operation	Incompetent operator				Appointed person to ensure operator has a valid, current, CPCS, or affiliated scheme card.					
1.5	Lifting operation	Incompetent slinger/signaller				Appointed person to ensure the authorised person has a valid, current, CPCS, or affiliated scheme card.					
2	Access for lifting equipment	Restricted access or overhead hazards				Route and working location to be checked for obstruction and hazards, including overhead power lines.					
3	Falls from height	Inadequate access arrangements				Access to roof by a tied or footed ladder only.					
3.1	Falls from height	Fall from cabin roof				Option 1. Slinger to attach hooks to lifting points from ladder.					
3.2	Falls from height	Fall from cabin roof				Option 2. Slinger to be attached to lifting hook of lifting equipment by a harness and inertia reel arrangement.					
4	Failure of load	Worn or damaged lifting points or attachments cause load to fail during lifting.				General condition of cabin and lifting points to be carried out before lifting operation commences.					

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5	Persons struck by vehicles	Uncontrolled movement of vehicles delivering units or leaving site.				Vehicle drivers to be advised of traffic rules and routes on arrival to site, vehicle movements to be controlled by a plant and vehicle banksman.					

- KEY: S = Severity Rating**
- Negligible
 - Minor Injury
 - Major Injury (RIDDOR)
 - Fatality
 - Multiple Fatality

- L = Likelihood of Occurrence**
- Improbable
 - Remote 1 – 10%
 - Possible 10 – 50%
 - Probable 50 – 90%
 - Almost certain 90%+

RR = Risk Rating

	5	5	10	15	20	25
5	5	10	15	20	25	30
4	4	8	12	16	20	25
3	3	6	9	12	15	20
2	2	4	6	8	10	15
1	1	2	3	4	5	7
	1	2	3	4	5	

Likelihood

- R** Unacceptable risk, plan out or add further controls
O Acceptable only if no other method viable and with high level controls in place
Y Acceptable with suitable controls
G Acceptable, no further action required

Risk Assessment Prepared by (Name): _____

Signature: _____

Date: _____

Risk Assessment Approved by (Name): _____

Signature: _____

Date: _____