



Task Risk Assessment Worksheet:

<b>Contract number:</b>	<b>Date:</b>	<b>Prepared by:</b>	<b>Reference N°:</b> 001
<b>Task description:</b> Set up main site compound		<b>Affected: Work Force</b> Y	<b>Sub Contractors</b> Y <b>Public</b> Y

ACTIVITY	HAZARDS	INITIAL			CONTROL MEASURES	RESIDUAL		
		S	L	R		S	L	R
General protection	Site hazards to public from plant, equipment, substances, materials and site facilities.	3	3	9	<ul style="list-style-type: none"> <li>• Ensure entire perimeter fenced min 2m high or closed to public</li> <li>• Anti climb fencing (min 30mm) or closed hoardings</li> <li>• Perimeter signing: "Construction Site Danger Keep Out" to be displayed on perimeter. Erect main company display sign system at entrance.</li> <li>• Visitors to report to site office and sign visitors register</li> <li>• Out of hours:               <ul style="list-style-type: none"> <li>- Lockable gates secured</li> <li>- Secure all huts/containers</li> <li>- Remove and secure ladders from excavations, scaffolds etc..</li> <li>- Secure hazardous substances, LPG etc</li> <li>- Ensure all works are stable, secure material stockpiles and tidy site before cease works</li> <li>- All plant and machinery secured and immobilised</li> </ul> </li> </ul>	3	1	3
Vehicle movements	Vehicle collision on site Vehicle collision on entry and exit to site Pedestrian RTA	4	2	8	<ul style="list-style-type: none"> <li>• Ensure entry/exit points from site allow for adjoining road conditions and use; signs; traffic control; visibility mirrors.</li> <li>• Establish pedestrian &amp; vehicle routes and where practicable demarcate with fencing if adjacent.</li> <li>• Establish a 1 way system if practicable</li> <li>• Locate storage to remove or minimise reversing &amp; handling</li> <li>• Vehicles fitted with reversing alarms</li> <li>• Adequate compound lighting</li> <li>• Unstable ground; route away or bridge existing culverts or ducts; weak surfaces lay hardcore or other temporary surfacing.</li> </ul>	4	1	4

**RISK RATINGS:** R = Risk Rating = S x L      S = Severity: 1 = Minor      2 = 3 Day.      3 = Major Injury      4 = Fatality.  
 L = Likelihood: 1 = Unlikely.      2 = Possible      3 = Likely      4 = Very Likely.

ACTIVITY	HAZARDS	INITIAL			CONTROL MEASURES	RESIDUAL		
		S	L	R		S	L	R
Setting up site including site connections and general site activity	Hazard from existing crossing services	4	3	12	<ul style="list-style-type: none"> <li>•Overhead lines; obtain clearances; erect goal posts; or divert</li> <li>•Obtain buried service drawings and identify crossing services</li> <li>•Use cable detection devices</li> <li>•Safe digging practices (See SWP 15 for details)</li> </ul>	4	1	4
	Slips, trips and falls	3	2	6	<ul style="list-style-type: none"> <li>•Tidy site; clear defined walkways</li> <li>•Suitable and sufficient steps into huts and kept in good condition</li> <li>•Surface defined walkways; Lean mix, concrete or gravel</li> <li>•Trip hazards in offices; flooring condition; trailing cables; storage</li> <li>•Trip hazards in compound; temporary cable runs; storage</li> </ul>	3	1	3
	Poor health	2	3	6	<ul style="list-style-type: none"> <li>•Sufficient WC's and sinks with hot and cold water, hand wash system ("Debcare" or similar), hand towels and where appropriate shower's</li> <li>•Canteen/rest area facilities including drinking water, ability to boil water and where appropriate cooking facilities</li> <li>•Maintain cleanliness and hygiene standards</li> <li>•Rubbish disposal points and regular removal from site</li> <li>•Drying changing facilities (See SWP 18 for detail)</li> </ul>	1	1	1
	Fire & emergency	3	3	9	<ul style="list-style-type: none"> <li>•Where practicable separate huts by min 3m spacing</li> <li>•Close gaps below huts with netting to prevent rubbish collecting</li> <li>•Establish fire &amp; emergency procedures &amp; post on notice boards</li> <li>•Method of alarm; to include smoke detectors in occupied huts</li> <li>•Establish <i>safe</i> assembly point(s) and sign</li> <li>•Suitable and sufficient fire equipment to comprise of <b>signed</b> fire points including extinguishers as appropriate for huts &amp; stores, foam extinguishers for fuel points and fire blankets for cookers</li> <li>•Do not store LPG including welding sets inside huts or containers, establish a <i>secure</i> gas cage externally.</li> <li>•If LPG required for heating or cooking locate cylinder <b>externally</b> if practicable or ensure hut adequately ventilated at <b>all</b> times</li> <li>•Use banded fuel tanks, located min 6m from accommodation &amp; site perimeter complete with drip trays. Keep locked at all times.</li> <li>•Ensure details included in site induction's (SWP 14 for detail)</li> </ul>	3	1	3

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